

**BOROUGH OF CARLISLE
COUNCIL MEETING
June 8, 2023
7:00 PM**

MOMENT OF SILENCE Councilor Hicks
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Hicks

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*CDBG Public Hearing Minutes 5/3/2023
Council Meeting Minutes 05/11/2023*

**B. Approval of Bills and Investment Transactions:
Expenditures as of May 31, 2023**

General Fund	\$ 1,043,465
Water Fund	\$ 225,262
Stormwater Fund	\$ 64,142
Sewer Fund	\$ 289,245
Solid Waste Fund	\$ 4,012
Capital Project Fund	\$ 126,511
Parking Fund	\$ 28,551
K-9 Fund	\$ 1,123

A. Mayor's Report:

1. *Borough Council may ratify a resolution of the Borough of Carlisle supporting the submission of an application for a grant through the WalkWorks grant program from the Pennsylvania Department of Health to be used to develop an active transportation plan.*

B. Budget & Finance:

1. *Borough Council may approve a resolution for the disposition of specific municipal records following the disposition schedule of the PA Historical and Museum Commission and as outlined in the attached Resolution.*

C. ERCP:

1. *Borough Council may reappoint Mr. Robert Schmidlein to a second full term on the Parks and Recreation Board. The candidate's term will become effective July 1, 2023 and shall expire on June 30, 2027.*

D. HARB:

The HARB recommends that Borough Council approve the following Certificate of Appropriateness:

1. *A request for a Certificate of Appropriateness by Roger Chilenski to replace a roof, gutters and downspouts, and replace rotten wood trim in-kind, and paint at 175 East High Street.*
2. *A request for a Certificate of Appropriateness by Carlisle Fratelli Property Investments LLC to replace a roof at 102 South Hanover Street.*
3. *A request for a Certificate of Appropriateness by Brightspeed to install signs at 120 West High Street.*
4. *A request for a Certificate of Appropriateness by Ebersole & McCorkel REI, LLC to repair and paint a building and associated roof structure in-kind at 159 South Hanover Street.*
5. *A request for a Certificate of Appropriateness by Caprice Properties to rebuild a foundation and restore an existing wall, replace a door, replace windows after-the-fact at 19-23 West High Street.*
6. *A request for a Certificate of Appropriateness by Raymond Tennyson to replace boards on a fire escape and balcony provided the applicant considers tongue and groove boards at 128 South West Street.*

E. Public Safety:

1. *Borough Council may amend the May council meeting motion for the Memorial Day Parade to state that this is a cosponsored event and the applicant should not incur any charges.*
2. *Borough Council may consider a special event request by Benchfield Farms to utilize three parking meters at the corner of South Hanover and West Church Avenue for purposes of "Downtown Horse Drawn Wagon Rides" scheduled for June 10, 2023.*
3. *Borough Council may authorize the closure of A Street between College Street and Ash Avenue on August 19, 2023, from 8:00 a.m.-2:00 p.m. for the Carlisle Church of God to hold a block party for the congregation and neighborhood. Approval shall be contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with this event.*

F. Public Works:

1. *Borough Council may adopt a Resolution providing for a continuation of the temporary lift on parking limitations at all times along the west side of Fairground Avenue from West Penn Street north to the railroad crossing. This action shall be for a trial period of not more than ninety (90) days.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:****REPORTS FROM COMMITTEES****A. Budget & Finance:**

1. Borough Council may ratify the Borough Manager's execution of the 2023-2024 contracts with Diesel Direct to purchase the following:
 - 35,700 (Thirty-Five Thousand Seven Hundred) gallons of gasoline at a fixed contract price of \$2.5340 per gallon.
 - 46,000 (Forty-Six Thousand) gallons of diesel at a fixed contract price of \$2.9948 per gallon.

B. Economic Development:

1. Borough Council may consider a Borough of Carlisle Community Development Block Grant Shopsteading Loan and authorize the Mayor to execute the appropriate loan documents to provide \$35,000 (thirty-five thousand dollars) in CDBG Program Year 2022 funds to Mr. Jacob Lauer, Eclipse Gaming Café, 57 West Pomfret Street, Carlisle. The loan shall reflect a 25-year amortization, two-percent (2%) interest rate, with a balloon payment at seven (7) years. Approval shall be subject to the Borough Solicitor's satisfactory review and approval of said loan documents and provisions outlined by staff.

C. Parks & Recreation:

1. Borough Council may consider entering into an agreement with Carlisle Area Pickleball Association to establish and construct four pickleball courts in place of an existing tennis court at LeTort Park. The Carlisle Area Pickleball Association has provided the necessary documents to show proof of sufficient funds to pay contractors and all labor and materials necessary for the project.

D. Public Safety:

1. Borough Council may authorize the closure of the first block of Mooreland Avenue on July 1, 2023, from 8:00 a.m. to 11:00 a.m. in the Mooreland Elementary School area for the 2023 Summer Fair 5K Walk/Run. Approval shall be contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.
2. Borough Council may temporarily restrict parking at the parking meters in the Pomfret Street Parking Lot on July 7, 2023 from 8 am until midnight to support an event at the Carlisle Theatre. Approval shall be contingent upon the receipt of a valid Certificate of Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

3. Borough Council may approve a Special Events Application and street closure as well as lifting of the Sidewalk Ordinance for the annual Amani Festival to be held on Saturday, July 8, 2023, from 6:00 a.m. to 6:00 p.m. The event is to take place on the first two blocks of West High Street and the first block of North and South Pitt Streets. Approval shall be contingent upon the applicant receiving PennDOT approval; receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle and PennDOT as additional insureds; and, reimbursing the Borough of Carlisle 100% of the variable costs and 10% of the fixed costs incurred by the Borough.

E. Sustainability & Community Planning:

1. Borough Council may waive Preliminary Plans and approve the Final Land Development Plan submitted by Prime AE Group on behalf of Rabbittransit to develop a bus garage facility at 1601 Ritner Highway.
2. Borough Council may consider authorizing a conditional use for a tower-based wireless communications facility (WCF) at 1601 Ritner Highway in the I-1 Zoning District as submitted by Brehm-Lebo Engineering, Inc. on behalf of Cumberland County Department of Public Safety.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

June 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

08	Public Hearing (Tower-based wireless communication facility)	6:45 p.m.
08	Council Meeting	7:00 p.m.
22	Planning Commission	5:30 p.m.

July 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

03	HARB	5:30 p.m.
04	Borough Offices Closed for the Holiday	
05	Council Workshop Meeting	6:00 p.m.
06	Zoning Hearing Board	6:30 p.m.
13	Council Meeting	7:00 p.m.
18	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
19	Municipal Authority (165 Longs Gap Road)	5:00 p.m.
27	Planning Commission	5:30 p.m.
31	HARB	5:30 p.m.